

Corporate/Private Event 2017-2018 Facility Rental Spaces and Fees

Sculpture Barn and Wildflower Sculpture Garden **\$4,000 (Saturdays)**
\$3,000 (Fridays & Sundays)
\$2,500 (Thursdays)
\$2,000 (Monday thru Wednesday)

Includes use of the Barn and Garden patio (with awning).
Space can seat up to 130 for dinner & dancing, or up to 250 for a standing cocktail reception.
Includes wedding ceremony in garden or 2nd floor staircase in main building (N/A in September).
Includes access to 1st & 2nd fl exhibits in Main Building (basement and 1st fl only in September)
This space is heated but not air-conditioned.

** July/August rate is reduced to \$2,000 Fri-Sun; Not available to rent Thanksgiving-late March

JRVC Banquet Room **\$7,000 (Saturdays)**
\$6,000 (Fridays & Sundays)
\$5,500 (Thursdays)
\$4,500 (Monday thru Wednesday)

Includes the 3rd floor banquet room of the Jim Rouse Visionary Center.
Wedding ceremonies ONLY can take place on the 1st floor at no additional charge (after 6pm).
Space can accommodate up to 490 for cocktails or up to 400 for dinner & dancing.
Includes tables & chairs, stage, and warming pantry.
Includes access to the JRVC 1st & 2nd floor exhibits during event.
This space is climate-controlled.

JRVC 2nd FI Conference Room **Half Day Rental \$350 / Full Day Rental \$700**

Available for small private meetings only. Typically available only for weekday, daytime functions.
½ rate is considered any 4 hour window. Full day rate is considered any 8 hour window.
Additional fees required for events beginning before 9am or ending after 6pm (\$35/hr).
Space can seat up to 32 guests with tables configured in a variety of shapes and seating formations.
Includes tables, chairs, screen & projector, wifi, and access to tour JRVC exhibits during the event.
Access to tour the exhibits in the Main Museum is available for an additional fee. (N/A Mondays)

**** Non-profit rates available. If eligible, please inquire for additional details.**

Contract/Cancellation Policy

If you would like to book AVAM for your special event, you must sign a contract and confirm reservation with a 50% deposit (payment in full required for JRVC conference room rentals). The deposit given at the signing of the contract will be refunded (50%) provided cancellation occurs in writing at least 4 months prior to the event.

However, if the event is scheduled during a premium month – May, June, September, October – the deposit is non-refundable.

AVAM Staff

AVAM provides an Event Manager and trained Security Guards to work each event. One guard is included in the facility rental fee to keep galleries open, but there is a fee for the AVAM Event Manager (mandatory). If additional guards are needed for larger events there is also an extra fee. The number of Security Guards needed for an event is determined by the number of people schedule to attend an event. **AVAM Event Manager and extra guard rates are charged at \$35 per guard/per hour of event (plus set-up & breakdown time).**

*** Ceremonies that take place in the main building on the staircase or 1st fl JRVC must begin after 6pm, with set up beginning at 5pm. Events in the JRVC 3rd floor banquet room and the Barn & Garden area can start anytime, last up to (5) hours, and all events must end by 11pm (Fri & Sat) or 10pm (Sun-Thurs), with 3 hours additionally provided for caterer/vendor load in and set up and 1 hour allotted at the end for caterer/vendors to breakdown and clean.**